

at EDP Centre on 4.8.17 at 11:00 Hrs  
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## GST Cell

EAST CENTRAL RAILWAY

No. Books/GST/17-18/Pt-1

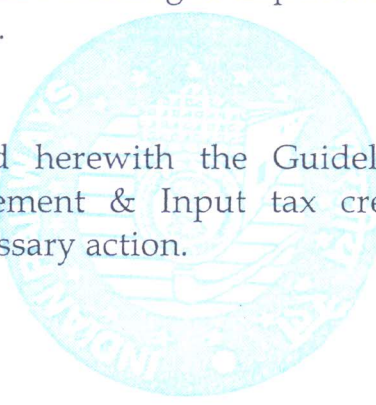
Dated 19.07.2017

All PHOD's/CHODs/ECR/HJP  
CAO/CON/S/N  
DRM'S/DNR, MGS, SEE, SPJ & DHN

Sub: - Guidelines on GST relating to Expenditure Management & Input tax credit (ITC).

Please find enclosed herewith the Guidelines on GST relating to Expenditure Management & Input tax credit (ITC) for your kind information and necessary action.

DA: - 11 Pages

  
Kumar Uday  
(KUMAR UDAY)  
Dy.FA&CAO/F&B

Copy to : - Sr.DFM's/ DNR, MGS, SEE, SPJ & DHN for n/a.

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## EAST CENTRAL RAILWAY

## GST CELL

No. Books/GST/17-18/Pt I

Dt. 19 / 7/17

## GUIDELINES ON GST RELATING TO EXPENDITURE MANAGEMENT

Ref: (i) Accounts Dte. Railway Board's Circular RBA 78/2017.

(ii) Civil Engg. (G) Dte. Letter No. 2016/CE-I/12/GST/Pt. I Dt. 29/6/2017

Detailed Guidelines on GST relating to Earnings involving manual transactions have already been issued. Now the Guidelines relating to GST on Expenditure side are being set forth. These may be examined, implemented and in case of doubts/inconsistencies, matter may be referred to HQ at the earliest.

Please note that detailed instructions have been issued by Railway Board vide letter No. 2017/AC-II/1/6 dt. 22/6/2017 (RBA No. 78/2017). These may be adhered to in all aspects related to bill passing under IPAS, accountal and Input Tax Credit for GST. A copy of the letter is enclosed for ready reference.

However, for the purposes of further clarity, certain instructions are being issued, which may be ensured. Further, at the end of the Guidelines, certain regulatory provisions relating to GST have been given, for purposes of clarity.

## PART A – INSTRUCTIONS FOR BILL PASSING

## 1. Rules for deciding which GST is payable:

- i. **IGST** : Payable when address of consignee and address of supplier fall in two different states.
- ii. **CGST and SGST**: Payable when address of consignee address of supplier fall in same state.

**Note:** Under GST the GSTIN of the Supplier and the consignee has to be mentioned. For the consignee, the GSTIN number is the GSTIN allotted for MoR for the State to the Railway who has taken registration in that State (Bihar- ECR, UP-NCR, Jharkhand-SER, MP- WCR).

**The first two digits of the GSTIN represent the State Code.** Hence wherever the first two digits of the GSTIN of the Supplier and the GSTIN of the Consignee are different, IGST is payable.

2. Under Expenditure side GST is payable as a Reimbursable expense against production of Tax Invoice. Under the Tax Invoice Rules the Supplier has to give a number of details in the tax invoice, which has been prepared and enclosed at **Annexure A**. Please note that this is in addition to the other documents including the Bill that may be raised under the Contract. **No Payment should be made unless the Tax Invoice has been produced or the Supplier has clarified that GST has to be paid under the Reverse Charge Mechanism and furnishes the Undertaking as specified below at Para 5 (i) below. Even under Reverse Charge the**

