



GST CELL
EAST CENTRAL RAILWAY

No. ECR/Accts/GST Cell/Minutes

Dated: 13.06.2017

Minutes of the 2nd meeting of GST Cell/ECR HELD ON 08.06.2017

Chair Person : AGM/ECR

Members Present :

1. SDGM/ECR
2. FA&CAO/WST
3. CMM/Elect.
4. CE/TSP
5. CCM/PS
6. CCM/FM
7. CWE/ECR
8. CESE
9. CE/South.
10. CE/Con./South
11. Sr.EDPM
12. DY.FA&CAO/F&B
13. DY.FA&CAO/Bela/RWP
14. DY.CME/RWP/Bela/RWP
15. DY.CSTE/W/ECR.
16. Dy. CSTE/ECR.

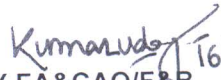
Date and Time: 08.06.2017, 15.00 Hrs.

Venue: New Conference Room, GM Office/ECR.

An interactive session on various aspects of GST implementation through Video-conferencing with Railways like ER, SER, NFR and NER including their divisional units namely BSB/NER, and KIR/NFR operating in the States of Bihar & Jharkhand was held under the chairmanship of AGM/ECR. The officers who are coordinating the implementation of GST in their respective Railways, PHODs/CHODs along with other HODs and divisional officers participated in the discussion. AGM/ECR briefed the forum with several important aspects of implementation of GST and asked the Railways to take necessary steps for preparation of recording of the transactions that are not available on centralized computerized system and their reporting on time. Several aspects related to tax invoice, its format and modalities were discussed. Eastern Railway raised the issue regarding rejected stores and its invoicing. They further raised the issue regarding the data compilation and computerization of non-computerized or stand alone computerized applications and manual transactions. The issue of taxation in the light of prevailing practice in Railways regarding time lag between raising of bills and their realization was deliberated in detail. After video conferencing, GST Cell ECR/ conducted a review meeting of progress in the implementation of GST and action points of the last meeting were discussed in detail.

S. No.		Action to be taken
(i)	Pertinent issues regarding registration, information of additional places of Business for registration purpose were discussed. FA&CAOWST explained the forum regarding the nature of additional places of Business and its definition as per GST Act. AGM directed respective members of GST Cell to mail the format (excel sheet) in which the information regarding additional places of Business have to be submitted.	GST Cell
(ii)	All the units/departments and the concerned Railways were requested to submit the information regarding additional places of business by the	PHODs/CHODs/ ECR;FA&CAOs/

	12.06.2017 positively.	NER, ER, NFR & SER
(iii)	RWP/Bela raised issue regarding road permit. They are advised to ask their consultant.	RWP/Bela
(iv)	A close coordination on daily basis is required between Commercial, Engineering, Stores and Accounts department at HQ and divisional level. Most of the non computerized receipt operations pertain to this department. The issues regarding recording the transaction in desired format and their reporting should be systemized.	GST Cell members of Concerned Departments
(v)	Sr. EDPM/ECR was advised to coordinate with CRIS in the development of the necessary software as per prescribed format by Rly. Board for the receipt business who are not on centralized computer application. The forum was informed regarding the letter to adviser(Accounts) Railway Board incorporating various issues pertaining to implementation of GST. Sr.EDPM was further advised to inform the GST Cell regarding required changes in IPAS being done by CRIS.	Sr. EDPM
(vi)	AGM/ECR cum Chairman GST Cell/ECR has advised Mechanical Department to adopt correct costing method in their Workshops.	CWE/ECR
(vii)	It was informed that all the invoices should be digitally signed. The information regarding the authorized signatory from all the departments and Railways should be available with ECR for verification and authentication of invoice generated.	PHODs/CHODs/ ECR;FA&CAOs/ NER,ER,NFR& SER
(viii)	The Departments were asked to assess the requirements of input (hardware & internet connectivity) for computerization of manual transactions on priority basis.	All PHODs/ CHODs


 16/06/17
 DY.FA&CAO/F&B
 ECR/HJP

Copy to:

1. Secy. to GM for kind information of GM.
2. PS-1 to AGM for kind information of AGM.
3. SDGM/ECR.
4. All PHODs/CHODs/ECR.
5. All DRMs/ECR.
6. FA&CAO/NER, NFR, ER, SER.
7. FA&CAO/Con./MHX, WP/PNBE&RWP/Bela.
8. All CWMs/ECR.
9. FA&CAO/WST.
10. CMM/Elect.
11. CE/TSP.
12. CCM/PS
13. CCM/FM.
14. CESE.
15. CSTE/Works
16. CE/Con./South
17. CWE/ECR.
18. Sr.EDPM